



Purchase Order ("PO")

**PURCHASE ORDER
NUMBER**

Show This Number on All Papers and
Packages Pertaining to This Order

Ship to:

Bill to:

Commodity Code	Index	Account Code	Fiscal Year	Bid Number	Purchase Order Date
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Contractor
 Divine Catering
 16285 SW 85th Ave, Ste 101
 Tigard, OR 97224
 (503)347-7783 info@divine-catering.com

Shipping Instructions F.O.B. University	Delivery Required By:
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Item No.	Description	Quantity	Unit	Unit Price	Extended Price
<p>This Purchase Order is subject to the terms and conditions in the Catering Agreement between the University of Oregon and Divine Catering, with an effective date of June 27, 2014.</p>					

Total

By providing goods or services under this PO, Contractor agrees to the terms and conditions contained in this PO and the Purchase Order Standard Terms and Conditions found at <http://pcs.uoregon.edu/content/forms>. If checked the following insurance requirements apply:
 Commercial General Liability Required; Commercial Automobile Liability Required.

By providing goods or services under this PO, Contractor agrees to the terms and conditions of the contract referenced above and by that reference incorporated into this Contract

Unless otherwise noted on the face of this PO, Contractor shall invoice University only upon completion of this order. Prepay all transportation charges unless otherwise stated. If transportation is billed as a separate item, receipted freight bill must accompany invoice. University of Oregon is not subject to federal excise tax.

Prepared By:	Phone Ext.	Other Approvals:	Phone Ext.
Funds Authorized By:	Phone Ext.	Purchase Order Signature Approval:	Phone Ext.