

## **Refund and Cancellation Policy**

Refunds for tickets purchased for an event held at the University of Oregon in Portland will depend upon the client issuing the tickets.

The University may terminate a Facility Use Agreement upon 15 days' written notice, to accommodate any Facilities renovation or remodeling. The University further reserves the right to terminate a Facility Use Agreement at any time upon 30 days' written notice.

If a client wishes to terminate a Facility Use Agreement after it has been fully executed, the client may cancel the agreement up to 7 days prior to the event date and the client will not pay a cancellation fee. If the notice is less than 7 days prior to the event date, the client will pay a cancellation fee in the amount of 30% of the room rental fee.